



# The Hub Club

Your Source for **EI-Hub** Updates



Issue 5

July 8, 2020

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## Contact Us

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## A Message from the Bureau

The NYS Early Intervention Coordinating Council's (EICC) first entirely virtual meeting held on June 10, 2020 was an overall success. We want to thank everyone who was able to participate in a very productive meeting as we consider how to both address the challenges we face as NYS begins to re-open as well as how to leverage some of what we have learned through the rapid shift to virtual service provision in the future.

The results of the most recent EI-Hub Readiness Assessment Survey indicated that many in our community had reservations about the ability to balance learning and implementing a new system with the continued need to adapt and manage other challenges related to the COVID-19 pandemic. As announced at the EICC meeting on June 10, the launch date of the EI-Hub has been delayed until May 2021. The Department remains committed to delivering a provider, case and fiscal management system that will reduce the administrative burden for users, allowing providers to spend more time focusing on service delivery to children and families and less time on data entry and data management.

The Department will continue to share system development updates and information as it becomes available. Your feedback is very important to us in ensuring that the system delivered in May 2021 meets your needs. We are planning for extensive User Acceptance Testing (UAT) inclusive of volunteers from the county and provider communities as well as a comprehensive training initiative to ensure all users can confidently navigate when they transition to the EI-Hub. Please continue to complete the EI-Hub readiness assessment surveys, and email any questions or comments to [EIHub@health.ny.gov](mailto:EIHub@health.ny.gov).

*Connie Donohue*  
*Director, Bureau of Early Intervention*

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## Featured Features

### ***Dynamic Reporting in EI-Hub***

The EI-Hub solution will help users easily access the data they need through dynamic reporting. Users, based on their role, will use dynamic reporting screens to create detailed reports and allow users in similar roles to access those reports. Anyone with access to the report will be able to generate an updated version.

With one click, designated users will navigate to a Custom Report screen and add or remove report fields and filters (example shown below). Once generated, reports can be viewed or exported. Most reports can be downloaded as a PDF, Excel, or Word document.

Add/Edit Custom Report - Enrollment Service Details

\*Custom Report Name  
Lana Service custom

Available Fields

- Eligibility Status
- Last Name
- First Name
- DOB
- Child ID
- Child Address
- Child City
- Child State
- Child Zip
- Child Sex
- Last Physical Exam Date
- Child Discharge Code
- Child Discharge Date
- Catchment Code
- Child Discharge Notes
- Next Review Date
- Current IFSP Date
- Initial Service Date

Selected Fields

- Include From Date
- Include To Date
- Last Name
- First Name
- Enrollment Coordinator I
- Enrollment Coordinator I

Sort Fields

- First Name
- Last Name

Filter Fields

- Include From Date

We look forward to sharing more information about the various features of the EI-Hub in future editions of the Hub Club as well as during upcoming events.

## Upcoming Events

- **Virtual Focus Groups** – July
- **Statewide Municipal Early Intervention Officials (EIO) Meeting** – July 23

## Key Transition Dates

- **EI-Hub Go-Live** – May 2021
- **Transition of NYEIS to Read-Only** – May 2021
- **Deadline for downloading files from NYEIS** – September 2021