



The Hub Club

Your Source for **EI-Hub** Updates



Issue 2

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A Message from the Bureau

On behalf of the entire EI-Hub Project Team at the Bureau of Early Intervention (BEI), PCG and NYSTEC, welcome to the second issue of the Hub Club, your foremost source of information about the upcoming development of the EI-Hub. The EI-Hub is a new integrated solution – designed specifically for the Early Intervention Program (EIP) – and is scheduled to go live later this year. The EI-Hub will allow users across New York State to seamlessly manage, record, and bill for their work with children in the EIP. The Health Commerce System (HCS) will continue to be the single point of access for EI users. The EI-Hub is intended to streamline the management of child and provider data, service delivery, claims creation and billing.

We understand that change is challenging and we are committed to listening to stakeholders in an effort to make this process as easy as possible. In the coming weeks you will learn more about the benefits of the new system, training opportunities, and the upcoming changes you can expect. In addition to regular issues of the Hub Club, we will be discussing the new system at scheduled stakeholder meetings. Please contact us at EIHub@health.ny.gov if you would like to invite us to a scheduled meeting in your community.

A big thank you to everyone who completed the first two stakeholder surveys, released in November and February. We listened to what you had to say and have been incorporating your feedback into our training, outreach planning, and features within the system! Please be on the lookout for additional stakeholder surveys and the announcement of our upcoming focus groups.

The Bureau of Early Intervention and the entire EI-Hub Project Team are very excited about the upcoming changes. We look forward to obtaining your input and sharing our progress with you. Please join us at one of our upcoming events and look for the next issue of the Hub Club coming later this month.

Connie Donohue

Director, Bureau of Early Intervention

Focus Groups

We understand that a new system will mean significant changes for EIP stakeholders. To make the transition to a new system successful, we must understand how the EI-Hub Project Team can prepare you to succeed with the change. We will be conducting focus groups across the state this spring – please stay tuned for additional communication about focus groups in your area.

In the Community

The upcoming focus groups are only one of many ways that we are connecting with the Early Intervention community across New York State. Last month, the EI-Hub team spoke with members of ACTS (Professional Agencies for Children's Therapy Services) in New York City. The EI-Hub Project Team provided an update on our progress and received input from ACTS members during the meeting.

We also had the opportunity to attend the NYSAC legislative meeting where we received excellent feedback on the new system.



2020 NYSAC Legislative Conference

Our team appreciates all input received from stakeholders; it helps us develop the best possible solution!

Frequently Asked Questions

What training will be offered for the new system?

The EI-Hub Project Team is working to tailor training to the needs of all stakeholders. Feedback from our second survey showed that some learners wish to attend in-person trainings while others would prefer to learn the system through web-based trainings or webinars. We will have all of those options and more so that no user is left behind.

How do I know what kind of access I will have in the EI Hub? I need to have a “dual role” (i.e., a Provider_All and Service Coordinator). Will this be possible in the EI-Hub?

User roles will be consolidated in the EI-Hub, but functionality will exist to allow users to have multiple roles to meet their access needs. Agencies, EI providers, and municipalities will need to review the updated roles/definitions and assign personnel accordingly as we move closer to launch.

Can notes be recorded in the EI-Hub?

Yes, the EI-Hub will allow for recording of session notes. However, the functionality to enter notes, log services, and upload files/attachments does not replace record-keeping requirements or change record-keeping responsibilities of early intervention program providers and municipalities.

Upcoming Events

- **Early Intervention Coordinating Council (EICC) Meeting** – March 11
- **Attachments in NYEIS/EI-Hub and Record Retention Webinar** – April 20
- **NYSACHO 2020 New York Statewide Early Intervention Meeting** – April 23