



# The Hub Club

Your Source for **EI-Hub** Updates



Issue 6

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## A Message from the Bureau

Thank you to NYSACHO for hosting the 2020 Statewide Early Intervention Officials Meeting on July 23, and to all of the counties that participated. This meeting provided a unique opportunity to collaborate with a large number of county partners and for the Bureau to present a comprehensive look at progress being made on system design and development, high level plans for training, and a sneak peek at the case management and learning management modules. Thank you to all the county members who participated and provided insight, comments, and questions related to system functionality and planning for the transition. Responses will be made available through posted FAQs and incorporated into upcoming issues of the Hub Club for all stakeholders. We look forward to sharing similar demonstrations and gathering additional feedback from our provider community in the future. It is through this continued collaboration and feedback that we can ensure the EI-Hub meets your needs and the needs of the Early Intervention Program.

There were several high priority topics raised during the July 23 meeting that cannot be fully addressed through a Frequently Asked Questions (FAQ) document. Additional information and guidance on data migration, training plans, user role and user role assignments, user acceptance testing, and the anticipated two-week cutover period will be forthcoming. Please be on the lookout for additional issues of the Hub Club, memoranda, and webinar invitations as we work together to provide clarity and next steps in preparation for the May 2021 transition to the EI-Hub.

Please continue to complete the EI-Hub readiness assessment surveys and email any questions or comments to [EIHub@health.ny.gov](mailto:EIHub@health.ny.gov).

*Connie Donohue*

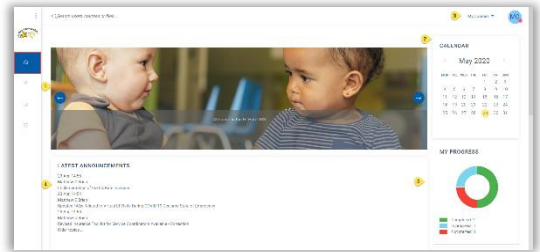
*Director, Bureau of Early Intervention*

## Featured Feature

### ***EI-Hub Training: Learning Management System Highlight***

A new user-friendly, online Learning Management System (LMS) will help prepare all users for the EI-Hub implementation. The LMS will be the learning component of the EI-Hub and will include:

- Self-paced training videos
- Live and recorded webinars
- User guides
- Knowledge Base articles
- Virtual instructor-led sessions
- Progress dashboards



The LMS will make it easy for EI-Hub users to organize their learning and keep track of their progress. Information including a Training Calendar, Announcements, My Progress Dashboard, and My Courses will be neatly displayed on the user's screen. Please ctrl + click the image below to see a short video highlight of a training course in the LMS.

## EI-Hub LMS Video Highlight

To allow users to become proficient with the functions related to their role in the new system, the LMS will be made available prior to the implementation of the EI-Hub in May 2021. We look forward to sharing more information about the LMS and the training rollout soon!

## Frequently Asked Questions

**Will this be a one-stop shop that puts together the functionality of NYEIS and EI Billing that replaces NYEIS?**

Yes, the EI-Hub will be a replacement to the NYEIS data system. The EI-Hub will be accessed through the Health Commerce System (HCS) and will be composed of five modules: Case Management, Fiscal (EI Billing), Provider Management and Enrollment, Service Logging, and the Learning Management System (LMS).

**Does the EI-hub replace any currently used electronic billing system for therapists and independent contractors?**

No, the EI-Hub is not a replacement for any system that providers or municipalities may currently be utilizing (with the exception of NYEIS). The EI-Hub will have functionality for capturing documentation to support EI Billing and claiming as well as allow providers to utilize the service logging module to record sessions and enter claims if they are currently entering claims manually into the EI data system. Providers may, at their discretion, opt to use a different electronic billing system as long as the system is able to produce EI-Hub compatible electronic claiming files.

**Can notes be recorded in this system?**

Yes, the EI-Hub will allow for recording of session notes. However, the functionality to enter notes, log services, and upload files/attachments does not replace record-keeping requirements or change record-keeping responsibilities of early intervention program providers and municipalities.

**Does this mean that the system will have the capability to have service providers/therapist (such as Teachers and Speech therapists) writing/completing session notes and electronically billing from this system?**

Qualified EI service providers may access/use the EI-Hub based on their assigned role and their credentials (license/certification as applicable). Services provided can be logged into the EI-Hub and claims can be created. There will also be functionality for entering notes, however the functionality in the EI-Hub to log sessions, record notes, and upload attachments/files does not replace record-keeping requirements or change record-keeping responsibilities of early intervention program providers and municipalities.

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## Upcoming Events

- **Virtual Focus Groups** – August
- **Early Intervention Coordinating Council (EICC) Meeting** – September 24

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## Key Transition Dates

- **Launch of EI-Hub Learning Management System** – Spring 2021
- **Transition of NYEIS to Read-Only** – Two weeks prior to EI-Hub go-live
- **EI-Hub Go-Live** – May 2021
- **Deadline for downloading files from NYEIS** – September 1, 2021